



**IDAHO STATE BOARD  
OF VETERINARY MEDICINE  
2270 OLD PENITENTIARY ROAD  
BOISE, IDAHO 83712**

**AGENCY'S STRATEGIC PLAN  
FOR FISCAL YEARS ENDING JUNE 30, 2006 - JUNE 30, 2010  
SUBMITTED THIS FIRST DAY OF JULY, 2005**

**THE IDAHO BOARD OF VETERINARY MEDICINE  
CREATED THE FOLLOWING STRATEGIC PLAN FOR  
THE PEOPLE OF IDAHO AND THE IDAHO  
VETERINARY COMMUNITY. BY THE SIGNATURE  
OF THE PRESIDENT OF THE IDAHO BOARD OF  
VETERINARY MEDICINE, THE PRESIDENT AND  
MEMBERS OF THE BOARD COMMIT THEMSELVES  
TO THE SUCCESSFUL COMPLETION OF THIS PLAN.**

**SIGNED:**

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**WALLACE P WARD, D.V.M.  
PRESIDENT  
IDAHO BOARD OF VETERINARY MEDICINE**

# **IDAHO BOARD OF VETERINARY MEDICINE**

## **MISSION**

To promote the health, safety and welfare of the citizens of Idaho, their animals and the members of the veterinary profession by protecting them against the incompetent, dishonest or unprincipled practice of veterinary medicine in this state.

## **VISION**

Over the next five years, the Board projects an increasing number of veterinarians living and working in Idaho and, as in all phases of the medical profession, the field of veterinary medicine will become more complex, specialized, and demanding. There will be an increasing number of lay individuals involved in specialty fields and the practice of alternative therapies, which in human medicine require licensure or certification to be performed and may only be performed on animals by an allied health professional. There will be an increased demand for exemptions to the Veterinary Practice Act that will allow these lay individuals to practice without benefit of a veterinary education or license. There will be a greater demand by the veterinarians for properly educated, trained and certified technicians to assist with the care and treatment of the animals and to relieve some of the veterinarian's workload. In addition, there will be an even greater public awareness and demand for quality veterinary care and humane animal treatment. The Board is committed to sustaining for the people of Idaho and the practitioners of veterinary medicine, their technicians and assistants, a conscientious program designed to protect the public's rights with regard to the care and treatment of their animals and to maintain the dignity and esteem of the veterinary profession.

## **OPERATING PHILOSOPHY**

The Board's operating philosophy is to recruit and maintain an active, educated, informed, conscientious, responsive and flexible Board membership and a qualified and adequately staffed office. The Board membership is to be dedicated to researching, interpreting, enacting and enforcing guidelines designed to promote the honest and principled practice of veterinary medicine. The Board and its staff are to be readily available to the people of Idaho and the members of the veterinary profession, and are to be willing and able to conform to the constantly changing facets involved with the practice of veterinary medicine.

## **ISSUES/CHALLENGES**

- ◆ New license applications, processed twice a year, produce a constantly expanding database of on-going, licensed veterinarians, certified euthanasia technicians, certified euthanasia agencies and certified veterinary technicians. Records of continuing education, license and certification renewals and expirations, license and certification verifications and discipline, inspections for veterinarians and veterinary technicians must be updated, maintained, processed, and reported

for each individual. At the present time the Board licenses or certifies ....

1127 Veterinarians

165 Veterinary Technicians

82 Euthanasia Technicians

17 Euthanasia Agencies

In addition certified euthanasia technician euthanasia training and recertification workshops, as well as chemical capture training workshops must be provided, and certified euthanasia agency inspections conducted. These situations create an ever-increasing workload for the Board members and office staff. Implementation of staggered dates for license/certification renewals are a serious consideration but projections regarding the lost income during the transition period will be necessary.

- ◆ The veterinary technician testing, certification and renewal program is now in its fourth year with 165 veterinary technicians having been certified. As the veterinarians realize the importance of well-trained support staff and give more responsibility to these individuals, the demand for qualified veterinary technicians will continue to grow and the certified veterinary technician database will increase, as well as the needed monitoring and disciplinary oversight.
- ◆ Approximately 130 Veterinary Application Packets and 35 Veterinary Technician Application Packets have been distributed during the last year. In order to protect the integrity of the exams for both veterinarians and veterinary technicians the new Jurisprudence Examinations need to be completed and approved for use.
- ◆ The new, computerized, national educational/competency examination, the North American Veterinary Licensing Examination, is also in its fourth year. Since the beginning of the program, 55 soon to be veterinarians have applied to Idaho to be qualified by the Board to sit for their national examination. This number will increase, as Idaho's lifestyle is becoming more and more popular, making it a very desirable place to live and work.
- ◆ The operating procedures of the Board office must continually be reevaluated and adjustments made in order to cut costs and still continue to provide quality service to the citizens of Idaho. The Board's ability to recuperate investigation, legal, and oversight expenses involved with the settlement of the ever-increasing number of complaints received by the Board has helped with the costs associated with the Board's regulatory functions. However, the increasing involvement of attorneys on behalf of the veterinarians and the extended time involved in negotiating informal settlements, as well as the high litigation costs associated with a prolonged administrative hearings are becoming so excessive that even when the complaints are settled in favor of the Board, the veterinarians involved are unable to reimburse the Board for its expenses and must resort to monthly payment plans. Since the Board must pay these expenses in full once the litigation is completed, the Board's Free Fund balance is dwindling and additional revenue is going to be needed, as well as some kind of legal protection for the Board and other state agencies that are facing similar litigation expenses. The procedures that have been put in place to help reduce the operating expenses incurred in connection with the service end of the Board's operation seem to be working but replacement equipment will be needed within the next five years.
- ◆ The Board has contracted with an independent organization to provide the annual euthanasia workshops, as Dr. Brad Williams' term on the Board will soon be finished. Although the

instruction fee for the courses is reasonable, the number of prospective euthanasia technicians is dwindling. Some of the decrease can be attributed to city/county/state budget cutbacks that do not allow for specialized training, some can be contributed to the failure of the United States Drug Enforcement Agency to properly screen euthanasia agencies that are applying for DEA registrations without benefit of a Euthanasia Agency Certification, and some can be contributed to the Board's lack of enforcement power. At some point in the near future, the Board will need to evaluate the value of this program in comparison to the costs associated with maintenance.

- ◆ Two national educational equivalency assessment programs for graduates of non-accredited veterinary schools are now in place, the Educational Commission for Foreign Veterinary Graduates (ECFVG) Program, developed by the American Veterinary Medical Association and the Program for the Assessment of Veterinary Equivalence (PAVE) developed by the American Association of Veterinary State Boards. At present Idaho accepts for licensure, foreign graduates from the ECFVG program only. The Board will need to develop competency evaluations standards that will apply to the new evaluation program and additional law and rule changes will be necessary.
- ◆ During the past year, the number of complaints received has increased in number and complexity. Out of the 70 new complaints received so far this year and the carry-overs from last year, 8 cases are presently with the Board's enforcement attorney, 42 other cases are with the Board's investigator/consultant and liaison officer; 4 informal consent agreement has been signed; and 16 additional investigations have been finalized based on lack of jurisdiction, insufficient grounds for discipline, or through warning letters and letters of caution. It is becoming increasingly difficult for the Board's part-time investigator to keep up with his workload and complete his investigations in a timely manner. The Board needs to address the issue of alternative methods for complaint investigation and the possibility of a second, part-time investigator.
- ◆ Industry's plans to exclude from the definition for practice of veterinary medicine, several medical practices and procedures that in the past have been performed only by large animal veterinarians is an issue that must be dealt with. The Board needs to work with representatives from industry and the veterinary profession in order to work out a compromise between the members of the two professions and that will still afford protection to the consuming public.
- ◆ The representatives of the Board that handle the investigations and settlements of the complaints must be competent in their field and must receive the necessary training to be able to conduct systematic, impartial investigations that address all pertinent laws and rules and be able to make informed decisions. The Board members and Board staff must also be educated with regard to the many changes in other laws, rules and regulations that affect the veterinary, veterinary technician and euthanasia professions in order to provide knowledgeable answers to questions they receive and to be able to sit as an informed jury when a hearing becomes necessary. The Board also needs to continue to maintain their close working relationship with other state and federal regulatory agencies.
- ◆ It is becoming increasingly difficult to recruit qualified individuals who have the time and can afford the expenses associated with serving on the State Board of Veterinary Medicine. The Board positions demand individuals who are familiar with the practice of veterinary medicine,

the problems faced by the veterinarians and the consumer, the laws and rules regulating the practice of veterinary medicine, and above all individuals who possess an exceptionally high desire and are dedicated to being of service to the people of Idaho. The amount of time that must now be devoted to Board business, as well as, the token reimbursement associated with the appointment are obstacles to the recruitment and retention of knowledgeable, qualified, caring individuals. Many veterinarian and public member candidates do not have the time to devote to a five-year or three-year appointment of this nature and cannot financially afford to leave their practices, businesses, and other employment numerous times a year.

- ◆ Weaknesses in the Veterinary Law and Rules, enforcement powers, and insufficient manpower, hinder the Board's ability to promptly and effectively investigate, take action, and enforce violations of the Veterinary Practice Act. New law and rule changes need to be implemented.
- ◆ The Board must remain current with regard to the constantly changing federal and state requirements for veterinarians, veterinary technicians, euthanasia agencies and euthanasia technicians.
- ◆ Revenue. The number of license and certification applications and renewals received each year and the spending authority given to the Board by JFAC dictate the amount of revenue and available funding for such programs as the veterinary licensing program, humane animal control program, and veterinary technician certification program. In order to maintain these programs, realistic evaluations of the need for the programs, the costs associated with implementing new programs and revising and maintaining the existing programs, fees to be assessed, and appropriate spending authority, based on need and income, will need to be continually performed. If fee increases become necessary, prior to the implementation of an increase, an evaluation of the tangible income the Board will actually receive needs to be performed.

## **FIVE-YEAR GOALS**

- ◆ To maintain an up-to-date, effective veterinary licensing program and veterinary technician certification program for new applicants.
- ◆ To maintain an up-to-date, effective euthanasia agency certification program and euthanasia technician certification program for new applicants.
- ◆ To maintain an up-to-date, effective veterinary license and veterinary technician certification renewal program.
- ◆ To maintain an up-to-date, effective euthanasia agency certification and euthanasia technician certification renewal program.
- ◆ To sustain and enforce an effective complaint and disciplinary program for veterinarians, veterinary technicians, euthanasia agencies and euthanasia technicians.
- ◆ To support and encourage instructive, informative and necessary continuing education programs.
- ◆ To maintain a humane animal control program, provide access to approved euthanasia and restraint drugs for all certified euthanasia agencies and technicians and to provide the necessary

training in the use, handling, storage, and disposal of euthanasia and restraint drug.

- ◆ To educate veterinarians, veterinary technicians and assistant, as well as lay people to the requirements of the Veterinary Law and Rules, as well as other state and federal statutes and regulations that govern the acceptable standards of professional conduct, practice ethics, record-keeping, and alternative veterinary therapies and to effectively enforce the Veterinary Law and Rules.
- ◆ To continue to evaluate and improve the Board operations in order to reduce expenses and still provide an important service to the citizens of Idaho. To this end, a process review of the Board's office operation will be started in September 2005.
- ◆ Update the Veterinary Law and Rules in order to conform to today's standard of practice.
- ◆ Work out a compromise between industry and the veterinarians pertaining to various medical procedures and techniques presently defined as, "the practice of veterinary medicine."
- ◆ Work out new license/certification fee and renewal structures in order to cover the expenses associated with investigation of complaints, informal settlements, and litigation.
- ◆ Cross-train staff members in the Board's operational requirements, procedures and practices.

### **KEY ADMINISTRATIVE OBJECTIVES**

- ◆ To complete by August 15 of each year, the recommendation, selection, and appointment process for the new Veterinary Board Member position to be filled annually by September 1.
- ◆ To complete by August 15 of each three-year period, the advertisement, selection and appointment process for the new Public Member on the Board. This position to be filled every third year by September 1.
- ◆ To complete by August 15 of each year, the recommendation, selection and appointment process for new members or the appointment of existing Board members to serve on the Certified Euthanasia Task Force. Appointments to be made annually by September 1 on an as needed basis.
- ◆ To complete and distribute by May 1 of each year, renewal notifications to all "active" and "inactive" veterinarians licensed in Idaho, as well as veterinary technicians, euthanasia agencies and euthanasia technicians that are certified to practice in Idaho.
- ◆ To complete and distribute by July 1 of each year, expiration notices to all veterinarians, veterinary technicians, euthanasia agencies and euthanasia technicians that outline the time period in which these licenses or certifications may be reinstated and the reinstatement requirements for each.
- ◆ To verify and approve applicants for the North American Veterinary Licensing Examiners and submit the applications to the National Board of Veterinary Medical Examiners 90 days prior to



the first date of each national testing window established by the National Board of Veterinary Medical Licensing Examiners.

- ◆ To solicit, compile, verify, review, and approve new applications for veterinary licensure and veterinary technician certification by January 31 and again by June 30 of each year.
- ◆ To complete recertification inspections for certified euthanasia agencies and conduct recertification workshops and examinations for renewing certified euthanasia technicians by June 1 of each year.
- ◆ To conduct euthanasia and restraint drug training workshops for the purpose of certifying new euthanasia technicians and certification inspections for the purpose of certifying new euthanasia agencies, by June 1 of each year.
- ◆ To continually support and maintain the newly established state and national training programs for new board members and investigators.
- ◆ To implement and maintain national changes which affect the veterinary licensing program, the veterinary technician certification program and humane animal control program.
- ◆ To continue to monitor expenses and provide the necessary funding and acquire spending authority to effectively operate the Board programs and to equitably compensate the Board members and office staff.

## **OBJECTIVES**

**1. To sustain the Board's veterinary licensing program through appropriate screening of application materials provided to at least 95% of all requesting applicants and organizations within five working days.**

## **ACTION/STRATEGIES:**

- ◆ Establish and maintain annually, or as changes in state and federal laws dictate, licensing application packets comprised of documents prepared in accordance with the existing law and rules and designed to screen an applicant's fitness to practice veterinary medicine in Idaho.
- ◆ Annually, or as changes to the Veterinary Law and Rules dictate, develop state jurisprudence examinations for veterinarians to be supplied to all applicants for licensure and designed to test the applicant's knowledge and understanding of the existing law and rules pertinent to practicing veterinary medicine in Idaho.
- ◆ Biannually, review and screen new applications for licensure. When necessary arrange for personal interviews between the applicants and the Board members.
- ◆ Biannually receive, evaluate, approve and submit applications for candidates to sit for the North American Veterinary Licensing Examination (NAVLE).

**2. To sustain the Board's veterinary licensing renewal program through appropriate renewal forms mailed annually by May 1 to 100% of all "active" and "inactive" licensed veterinarians.**

**ACTION/STRATEGIES:**

- ◆ Annually, prepare and distribute by May 1 individual renewal forms containing each veterinarian's name, license number, license status, certification year, number of continuing education credits earned to date and requirements for renewal, conversion from "inactive" to "active" status and requirements for reinstating expired licenses. Each renewal form is to contain a waiver section with questions pertinent to the applicant's fitness to practice veterinary medicine and is to be signed by the veterinarian.
- ◆ Annually, between May 1 and August 15, process all license renewal applications, verifying license status, address changes, continuing education credits, receipt monies received, and issue new licenses.
- ◆ Annually, after July 1, send expiration letters to all non-renewed license holders. Notification to include conditions for reinstatement prior to August 1 of each year.
- ◆ Annually, by August 15, set all non-renewed licenses to history.

**3. To sustain and improve the Board's complaint and disciplinary program by responding to, investigating, and rendering decisions in 100% of the written complaints received by the Board.**

**ACTION/STRATEGIES:**

- ◆ Daily, be accessible and responsive to telephone complaints from aggrieved citizens in Idaho. Provide an explanation of the Board's disciplinary program and the steps to be followed in order for the Board to undertake an official investigation.
- ◆ Provide complaint forms to 100% of the people desiring to submit an official complaint.
- ◆ Follow the Board's established guidelines for complaint handling and investigate, compile evidence, form opinions, prepare response letters stating violations and/or recommendations for improvement, conduct informal and formal hearings, and impose the appropriate disciplinary action in response to 100% of the formal complaints filed with the Board office and are within the Board's jurisdiction.
- ◆ Monthly, monitor and ensure timely and complete fulfillment of the disciplinary requirements imposed by all informal and formal stipulated disciplinary settlements. Monitor for fulfillment of probation requirements and continuing education, render advice, and provide suggestions and examples to be used as guidelines for improving problem areas.
- ◆ Daily, cooperate with the National Disciplinary Database; the Idaho Board of Pharmacy; United States Drug Enforcement Agency; the Department of Agriculture, Division of Animal Industries; and the Veterinary Services Division of the United States Department of Agriculture



by providing current disciplinary actions and changes in license status for Idaho licensed veterinarians. Work in cooperation with these agencies when veterinarians are found to be in violation of their laws and rules. Quarterly, review and investigate disciplinary actions by other state boards that have been submitted by the National Disciplinary Database Program and other state licensing boards.

- ◆ Respond within three working days to 100% of the requests concerning verification of license status and disciplinary actions taken against veterinarians licensed in Idaho.

**4. To support a constructive continuing education program and enforce attendance requirements designed to ensure actively practicing Idaho veterinarians are consistently updating their medical knowledge, techniques and skills.**

**ACTION/STRATEGIES:**

- ◆ Annually, monitor the Board's continuing education program requirements established by the Veterinary Law and Rules for compliance by each licensed veterinarian holding an “active” Idaho license.
- ◆ Daily, update each veterinarian's continuing education credit record and maintain such records for each three-year certification period. Requests for copies of the continuing education records to be fulfilled within three working days.
- ◆ Daily, review and either approve or disapprove requests for approval of continuing education courses based on the Board requirements established by rule. Respond to all requests for approval of continuing education courses within five working days.
- ◆ Maintain a current list of approved continuing education courses and respond to requests for this list within five working days.
- ◆ Annually, provide Board representation at state, regional, and national veterinary conferences in order to stay abreast of advancements in the practice of veterinary medicine and changes in state and federal laws, rules and regulations.

**5. To sustain the Board’s veterinary technician certification program through appropriate screening of application materials provided to at least 95% of all requesting applicants and organizations within five working days.**

**ACTION/STRATEGIES:**

- ◆ Establish and maintain annually, or as changes in state and federal laws dictate, certification application packets comprised of documents prepared in accordance with the existing law and rules and designed to screen an applicant's fitness to practice veterinary technology in Idaho.
- ◆ Annually, or as changes to the Veterinary Law and Rules dictate, develop state jurisprudence examinations for veterinary technicians to be supplied to all applicants for certification and designed to test the applicant's knowledge and understanding of the existing law and rules pertinent to the practice of veterinary technology in Idaho.

- ◆ Biannually, review and screen new applications for certification. When necessary arrange for personal interviews between the applicants and the Board members.

**6. To sustain the Board's veterinary technician certification renewal program through appropriate renewal forms mailed annually by May 1 to 100% of all certified veterinary technicians.**

**ACTION/STRATEGIES:**

- ◆ Annually, prepare and distribute by May 1 individual renewal forms containing each veterinary technician's name, certification number, continuing education due date, number of continuing education credits earned to date, and requirements for reinstating expired certifications. Each renewal form is to contain a waiver section with questions pertinent to the applicant's fitness to practice veterinary technology and is to be signed by the veterinary technician.
- ◆ Annually, between May 1 and August 15, process all certification renewal applications, verifying address changes, continuing education credits, receipt monies received, and issue new certifications.
- ◆ Annually, after July 1, mail notification of expired certifications to all non-renewed certificate holders. Notification to include conditions for reinstatement prior to August 1 of each year.

**7. To sustain and improve the Board's complaint and disciplinary program for certified veterinary technicians by responding to, investigating, and rendering decisions in 100% of the written complaints received by the Board.**

**ACTION/STRATEGIES:**

- ◆ Daily, be accessible and responsive to telephone complaints from aggrieved citizens in Idaho. Provide an explanation of the Board's disciplinary program and the steps to be followed in order for the Board to undertake an official investigation.
- ◆ Provide complaint forms to 100% of the people desiring to submit an official complaint.
- ◆ Follow the Board's established guidelines for complaint handling and investigate, compile evidence, form opinions, prepare response letters stating violations and/or recommendations for improvement, conduct informal and formal hearings, and impose the appropriate disciplinary action in response to 100% of the formal complaints filed with the Board office that are within the Board's jurisdiction.
- ◆ Monthly, monitor and ensure timely and complete fulfillment of the disciplinary requirements imposed by all informal or formal stipulated agreements and orders. Monitor for fulfillment of probation and continuing education requirements, render advice, and provide suggestions and examples to be used as guidelines for improving problem areas.
- ◆ Respond within three working days to 100% of the requests concerning verification of certification standing and disciplinary actions taken against veterinary technicians certified to

practice veterinary technology in Idaho.

**8. To establish and support a constructive continuing education program and enforce attendance requirements designed to ensure actively practicing Idaho veterinary technicians are consistently updating their medical knowledge, techniques and skills.**

**ACTION/STRATEGIES:**

- ◆ Annually, monitor the Board's continuing education program requirements established by the Veterinary Law and Rules for compliance by each certified veterinary technician.
- ◆ Daily, update each veterinary technician's continuing education credit record and maintain such records for each three-year certification period. Requests for copies of individual continuing education records to be fulfilled within three working days.
- ◆ Daily, review and either approve or disapprove requests for approval of continuing education courses based on the Board requirements established by rule. Respond to all requests for approval of continuing education courses within five working days.
- ◆ Maintain a current list of approved continuing education courses and respond to requests for this list within five working days.
- ◆ Annually, provide Board representation at state, regional and national veterinary technician conferences in order to stay abreast of advancements in the practice of veterinary technology and changes in state and federal laws, rules and regulations.

**9. To support and maintain a humane animal control program in keeping with the requirements of the Veterinary Law and Rules.**

**ACTION/STRATEGIES:**

- ◆ Maintain a comprehensive Certified Euthanasia Task Force membership.
- ◆ Annually, prior to May 31, recruit participation in the Board's euthanasia and chemical capture training workshops from law enforcement agencies, humane societies, animal control agencies and their technicians.
- ◆ Annually, prior to June 30, conduct euthanasia and chemical capture training workshops for new euthanasia technicians and for established certified euthanasia technicians needing to attend the euthanasia workshops in order to renew their certifications. The workshops are to be designed to present the proper procedures for possession and administration of euthanasia and restraint drugs and written and practical examinations based on the requirements of the Veterinary Law and Rules for the certification and renewal of euthanasia technician certifications are to be given at each workshop.
- ◆ Continually, as requested, conduct certification inspections of animal control agencies for the purpose of approving these establishments as certified euthanasia agencies in accordance with the specifications established in the Veterinary Law and Rules.

- ◆ Annually, prior to June 30, of each year reinspect each certified euthanasia agency to ensure the facility meets established requirements for the renewal of the agency's certification as a euthanasia agency and all certified euthanasia technicians at the agency have a current certification from the Board of Veterinary Medicine and a current Controlled Substance Registration with the Board of Pharmacy.
- ◆ Annually, prepare and distribute by May 1 individual renewal forms to each certified euthanasia agency and certified euthanasia technician.
- ◆ Annually, between May 1 and August 15, process all certified euthanasia agency and certified euthanasia technician renewal applications verifying addresses, receipting monies received and issuing certifications.
- ◆ Annually, after July 1, send letters notifying each holder of a non-renewed certification of the expiration of that certification and the requirements for reinstatement prior to August 1 of each year. Notify all non-renewed certification holders that they are not allowed to purchase, store, possess or administer approved euthanasia and restraint drugs to euthanize animals in Idaho until such time as they elect to reapply for certification. Notify the Idaho Board of Pharmacy of the names of the individuals and institutions whose certifications have expired.
- ◆ Throughout each year, monitor, inspect, and enforce the requirements established by the Rules of the Board of Veterinary Medicine regarding the humane euthanasia and restraint of animals. As necessary, hold hearings and discipline violators of the Euthanasia Rules.

**10. To enforce the guidelines for acceptable standards of professional conduct, practice ethics, and record keeping by veterinarians and veterinary technicians.**

**ACTION/STRATEGIES:**

- ◆ Verify the knowledge and understanding of the Veterinary Law and Rules by new license and certification applicants through the development and use of Jurisprudence Examinations that are based on the Veterinary Law, Rules and AVMA Principles of Veterinary Medical Ethics.
- ◆ Verify knowledge and understanding of the Board's current guidelines by supplying up-to-date copies of the Veterinary Practice Act when requested to all licensed veterinarians and certified veterinary technicians and by requiring a passing score on the Jurisprudence Examination as part of necessary disciplinary action when the occasion arises.

**11. Biannually receive, evaluate, approve and submit applications for candidates to sit for the North American Veterinary Licensing Examination (NAVLE).**

**ACTION/STRATEGIES:**

- ◆ Prior to each national testing window, review and screen applications for the national examination and state licensure in order to verify eligibility and qualifications. Collect fees and receipt monies.

- ◆ Ninety days prior to each national testing window established by the National Board of Veterinary Medical Examiners or its designee submit approved applications and fees to the National Board of Veterinary Medical Examiners.
- ◆ Following completion of the national examination, report scores to each individual candidate.

**12. Biannually receive, evaluate and approve graduates of non-accredited or non-approved schools of veterinary medicine who have completed the requirements of the AVMA's Educational Commission for Foreign Veterinary Graduates (ECFVG).**

**ACTION/STRATEGIES:**

- ◆ Provide application materials to at least 95% of all requesting applicants within five working days
- ◆ Supply to all applicants a Jurisprudence Examination designed to test the applicant's knowledge and understanding of the existing law and rules pertinent to practicing veterinary medicine in Idaho.
- ◆ Review and screen all applications and the applicant's fitness to practice veterinary medicine.
- ◆ Annually monitor the applicant's progress towards completion of the AVMA's Educational Commission for Foreign Veterinary Graduates (ECFVG) program requirements.
- ◆ Annually assure that temporary permits issued to graduates of non-accredited colleges of veterinary medicine are not renewed passed the three-year limitation period.
- ◆ Grant active license status to graduates who have completed the requirements of the AVMA's Educational Commission for Foreign Veterinary Graduates (ECFVG) program.